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**FOCUS ACADEMY BOARD OF DIRECTORS MEETING**  
**EMERGENCY BOARD MEETING**  
**July 21, 2025 Minutes**  
**4:00 p.m.**

**Meeting Called to order:**

Board Chair James Rossman called the meeting to order at 4:34. Board members James Ballard, Karl Langefeld, Ildes Sotolo, Doug Amoroso, Ildes Sotolo, and Beth McIntyre attended via Zoom. Staff members Josephine Isenbergh, Loretta Gallo-Lopez, Elisabeth Kraft-Radka, and Meagan Zaharakes were present. Clayton Clemens with Project Focus was present.

**Purpose of Meeting:**

The emergency board meeting was convened to vote on required documents that are due to the State Department of Education and the Charter Office. Additionally, the Administration presented a recommended Board meeting schedule for the 2025–2026 school year along with approval to dispose of non functioning walkie talkies.

**Agenda Items and Actions Taken**

**1. 2025–2026 Mental Health Plan**

- All board members reviewed the document prior to the meeting.
- Ms. L. Gallo Lopez provided a summary of the updated plan.
- The board expressed satisfaction with the plan and had no questions.
- **Motion:** Mr. Amoroso moved to approve the 2025–2026 Mental Health Plan.
  - **Seconded by:** Mr. Langefeld
  - **Vote:** Unanimously approved.

**2. 2025–2026 Reading Plan**

- Presented by Ms. Elisabeth Kraft.

- **Motion:** Mr. Ballard moved to approve the 2025–2026 Reading Plan.
    - **Seconded by:** Ms. McIntyre
    - **Vote:** Unanimously approved.
- 3. 2025–2026 Governance Board Meeting Calendar**
- Board Members reviewed the calendar; no conflicts noted.
  - **Motion:** Mr. Langefeld moved to approve the Governance Board meeting schedule.
    - **Seconded by:** Mr. Amoroso
    - **Vote:** Unanimously approved.
- 4. Disposal of Non-Functional Walkie Talkies**
- Administration recommended the disposal of all walkie talkies as they no longer hold a charge or function properly. New units will be purchased for the upcoming school year.
  - **Motion:** Mr. Amoroso moved to approve the disposal.
    - **Seconded by:** Mr. Langefeld
    - **Vote:** Unanimously approved.

#### **Adjournment**

- **Motion to Adjourn:** Mr. Langefeld
- **Seconded by:** Ms. McIntyre
- **Meeting adjourned at:** 4:15 p.m.

**Upcoming Meetings: August 18, 2025 4:30 p.m.**

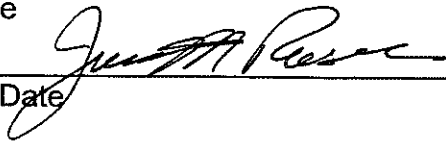
**Reminder:** Board members must recuse from voting on any item that may be a conflict of interest.

Minutes taken and prepared by Josephine Isenbergh, approved by board vote and confirmed by signature below:

JAMES M. ROSSMAN

CHAIR

Print Name Title



AUG 18, 2025

Signature and Date