



Governance Board Meeting 1.22.24

Meeting called to order

Board Vice Chair Beth McIntyre called the meeting to order at 4:32 p.m. Present were Board Members James Ballard, Doug Amoroso and Karl Langefeld. Staff members Josephine Isenbergh, Loretta Gallo-Lopez, and Heather Rodriguez were present. Clay Clemens of the Project Focus Foundation was also present.

Approval of Consent Agenda and Previous Meeting Minutes

Mr. Langefeld made a motion to approve the consent agenda, including the minutes from the November 13 meeting; seconded by Mr. Amoroso. Motion passed unanimously.

Public Comment

No members of public present; no public comment.

Committee Reports

Governance/Planning/Technology Committee

- Wellness Policy has been revamped according to USFDA requirements. Board approval is needed.
- Teacher Out of Field Letter was amended. Board approval is needed.

Finance & Compensation Committee

- Mr. Ballard reported that financially the school is in a good place. No committee meetings were held.
- Financial reports will be submitted to the District pending Board approval.

Marketing, Advocacy and Fundraising

- No meeting report.

Administration Report

- Visitor management system has not been implemented yet. Policies and procedures must be written prior to roll out. Any new policies will require Board approval.
- Focus Academy has been approved for the National School Lunch Program. Application was submitted in July and approval was granted in January.
- FTE for February will show a loss of 5 students.
- An audit will be conducted by the State in the next few weeks. The school was last audited five years ago.
- Inventory reporting has not been satisfactorily completed yet for the District, but is in process.

Project Focus Foundation Report

- Mr. Clemens reported that the year is off to a good start, including a \$25,000 donation, and contacts with local foundations.
- Current focus is on operational funding
- "Campus Coffees" include tours of community members and donors, with a May event bringing a Sustainer Society together
- Looking into State appropriations funding for the Foundation

Old Business

- No old business.

Action Items

- November 2023 minutes — Mr. Amoroso made a motion, Mr. Ballard seconded. Motion passed unanimously.
- District financials for October and November approval — Mr. Ballard made a motion to approve and submit financial reports for the District; Mr. Langefeld seconded. Motion passed unanimously.

- Teacher Out of Field Letter for Robin Carbonell teaching Visual/Performing Arts — Mr. Amoroso made a motion, Mr. Langefeld seconded. Motion passed unanimously.
- Wellness Policy approval — Mr. Amoroso made a motion to approve, Mr. Ballard seconded. Motion passed unanimously.

New business

- No new business.

Public Comment

No public comment.

Upcoming events: Talent Show, February 22.

Adjournment

Mr. Ballard made moved to adjourn; Mr. Langefeld seconded. Motion passed unanimously. Meeting adjourned at 5:20 p.m.

Upcoming meetings: March 25, 2024; April 22, 2024; May 13, 2024; June 24, 2024.

Minutes taken and prepared by Heather Rodriguez, approved by Board vote and confirmed by signature below.

<i>James M. Rossman</i>	<i>CHAIR</i>
Print Name	Title
<i>[Signature]</i>	<i>MARCH 25, 2024</i>
Signature	Date