



## **Governance Board Meeting 7.24.23**

### **Meeting called to order**

Board Chair James Rossman called the meeting to order at 4:33 p.m. Present were Board Members James Rossman, James Ballard, Beth McIntyre, and Karl Langefeld were present; Doug Amoroso joined via Zoom. Staff members Elisabeth Kraft, Josephine Isenbergh, Loretta Gallo-Lopez and Heather Rodriguez were present.

### **Approval of Consent Agenda and Previous Meeting Minutes**

Mr. Ballard made a motion to approve the consent agenda, including the minutes from the May 15 meeting and committee reports; seconded by Ms. McIntyre. Motion passed unanimously.

### **Public Comment**

No members of public present; no public comment.

### **Committee Reports**

#### Governance/Planning/Technology Committee

- The revised Parent/Student Handbook was recommended for adoption by the Board. Edits included a school motto, edits to age limits for students, attendance information, and open enrollment wording.
- Staff Handbook was also recommended for approval by the Board. Edits included wording to PTO policies, hiring policies, employee attendance, etc.

#### Finance & Compensation Committee

- Year-end financials are not completely finalized but surplus is estimated to be in excess \$80,000.
- Discussion of a revised salary table for staff with a recommendation of adoption by the Board.
- Increasing costs of employee benefit package necessitates small increased employee contribution over the next three years.

#### Marketing, Advocacy and Fundraising

- Transition students will be spending more time at the Family Recreation Center, per Mr. Langefeld.
- Project Focus has hired a CEO who will be handling fundraising for the foundation, and will start on August 15.

### **Administration Report**

- School safety training for District was attended by Principal Kraft and Ms. Isenbergh.

### **Old Business**

- Proposed meeting dates for the 2023-24 school year.
- School improvement ratings have not been released by the state and possibly will not be out until December.

### **Action Items**

- Meeting dates for 2023-24: Mr. Ballard made a motion to approve, Ms. McIntyre seconded. Motion approved unanimously.
- Adoption of Parent/Student Handbook revisions: Ms. McIntyre made a motion to approve, Mr. Langefeld seconded. Motion approved unanimously.
- Adoption of Staff/Employee Handbook revisions: Mr. Langefeld made a motion to approve, Mr. Ballard seconded.
- Approval of Mental Health plan: Mr. Langefeld made a motion to approve, Mr. Ballard seconded. Motion approved unanimously.
- Revised salary table: Mr. Ballard moved to approve the table, Ms. McIntyre seconded. Motion approved unanimously.

- Financial reports: Mr. Ballard moved to approve, Mr. Langefeld seconded. Motion approved unanimously.

**New business**

- No new business.

**Public Comment**

No public comment.

**Upcoming events:** Parent Orientation Meeting, August 3; Student Field Day/Parent Breakfast, August 4; First Day of School, August 10.

**Adjournment**

Mr. Langefeld made moved to adjourn; Mr. Ballard seconded. Motion passed unanimously. Meeting adjourned at 5:29 p.m.

**Upcoming meetings:**

Minutes taken and prepared by Heather Rodriguez, approved by Board vote and confirmed by signature below.

*James M. Rossman*

Print Name

*James M. Rossman*

Signature

*Chair*

Title

*9/25/23*

Date